



POSITION DESCRIPTION

ALDI MINIROOS DEVELOPMENT OFFICER

JOB TITLE:	ALDI MiniRoos Development Officer
DEPARTMENT:	Community Football
LOCATION:	NNSWF Head Office – 13 Park Road, Speers Point NSW 2284
REPORTS TO:	Community Football Manager
START DATE:	
END DATE:	
TYPE:	1 year fixed contract

DIMENSIONS

• Number of direct reports	
• Number of indirect reports	

PURPOSE OF ROLE

To implement high quality, sustainable programs which aim to optimise the participation and enjoyment of players, coaches, referees and volunteers at the grassroots of the Sport throughout Northern NSW.

Specifically, this role will oversee the development, implementation and quality delivery of the ALDI MiniRoos Club Football, ALDI MiniRoos Kick-Off programs and other community football participation initiatives delivered Northern NSW Football.

KEY AREAS OF RESPONSIBILITY

- Conducting ALDI MiniRoos club training visits to tangibly assist volunteers and coaches;
- Conducting ALDI MiniRoos match day visits to tangibly assist club MiniRoos co-ordinators;
- Establishing a network of registered club ALDI MiniRoos Coordinators;
- Delivery of Grassroots coach education through formal and non-formal opportunities;
- Identification, establishment, coordination & quality assurance of ALDI MiniRoos Kick-Off programs;
- Work with Member Zones to establish girls only ALDI MiniRoos leagues throughout NNSW;
- Coordination and delivery of ALDI MiniRoos promotional and value-add events, including HAL / WWL precinct and halftime match day activations;
- Assistance with the coordination and delivery of key partner deliverables of the ALDI MiniRoos Program;
- Assist in the implementation of the NSW Football Facilities Audit;
- Coordination of NNSWF indigenous and AWD football events and opportunities; and

- Promotion and assist the delivery of the Newcastle Permanent club, volunteer and coach recognition programs

KEY OUTCOMES

- Increased number of registered ALDI MiniRoos club football players within NNSW
- Increased number of girls registered to play ALDI MiniRoos club football within NNSW
- All Zones with established Girls Only ALDI MiniRoos leagues
- Increased retention of existing ALDI MiniRoos club football players within NNSW
- Number of community club training visits conducted
- Number of ALDI MiniRoos match day visits conducted
- Number of clubs with a registered club MiniRoos Coordinator
- Number of coaches completing the Grassroots coaching certificate courses
- Number of ALDI MiniRoos Kick-Off programs established
- Number of players registered to ALDI MiniRoos kick-off programs within NNSW
- Effective and timely communication with football stakeholders at all levels

KNOWLEDGE, BEHAVIOUR & SKILLS REQUIRED

- Sound knowledge of ALDI MiniRoos national playing formats, rules and philosophies
- Proven experience working in community sports clubs
- Hold a current FFA community or advanced coaching accreditation
- Hold a current Working with Children clearance or willingness to obtain one
- Hold a valid driver's license
- Knowledge of the structure of football within Northern NSW
- Sound knowledge of the FFA Football Curriculum
- Excellent communication skills, particularly written and presentation
- Have a passion for football, particularly at a community level

MAJOR INTERACTIONS

- NNSWF Community Football Manager;
- NNSWF Member Zones & Clubs;
- NNSWF club coaches, club MiniRoos coordinators and volunteers;
- FFA participation staff;
- Other Member Federation ALDI MiniRoos Development Officers

UNIQUE CRITERIA

- Significant weekend work
- Significant after-hours work
- Significant state-wide travel

Employee Signature:

Date:

Manager Signature:

Date:

Last Reviewed:
