



FOOTBALL FIVE5 – DUTY MANAGER (CASUAL)

Northern NSW Football (NNSWF) is the peak body charged by Football Federation Australia with the responsibility of growing, developing and promoting the sport of Football throughout Northern NSW. With over 56,000 registered players throughout our region, NNSWF is one of the largest State Sporting Organisations (SSO's) in NSW.

NNSWF seeks to appoint casual Duty Manager/s to oversee the conduct of Football Five5 leagues at the Lake Macquarie Regional Football Facility (LMRFF), which are currently conducted from 4pm on weekdays. The primary purpose of the role is to ensure that every aspect of the leagues is conducted professionally and that the participant's overall experience is enjoyable. The role will also be central to maintaining the LMRFF's status as one of Australia's best football facilities.

A strong interest in football (and sport generally) together with a desire to build a career in sports administration from the "ground up" would be desirable.

Key tasks include:

- Preparing the pitches for play
- Liaising with players
- Accepting match payments
- Coordinating referee appointments
- Recording and uploading match results
- Processing and directing casual court hire
- Trouble shooting

PLEASE NOTE:

Applicants **MUST** address individually, within a cover letter with their application, the key 'Knowledge, Skills and Behaviour required' identified in the Position Description. Applicants failing to do this and simply submitting 'generic' resumes will not be considered.

Employment Conditions and Remuneration Package

This role/s is being offered on a casual basis. It is envisaged that the Duty Manager/s will be engaged for up to 20 hours per week between the hours of 4pm and 9pm.

The gross wage is \$25 per hour.

Applications close: **Friday 12th June, 2015.**

A detailed position description can be found on our website at www.northernswfootball.com.au

Applications should be forwarded to kmarshall@northernswfootball.com.au enquiries to Kean Marshall on 4941 7221.