



Key Strategic Activity	Documentation of Key Procedures			
Link to Strategic Pillar	Leading			
Link to Strategic Priority	Risk Management			
Link to Strategic Goal/s	Monitored and mitigated risks which have the potential to undermine the game's reputation, financial stability and status			
RACI	Responsible Relevant staff	Accountable Executive	Consulted n/a	Informed Zones
Outline of Strategic Activity What is the principal purpose?	Relevant staff will be charged with the responsibility of clearly documenting key procedures which are crucial to effective administration of the game. The Executive will be responsible for identifying which procedures will be documented annually. Procedures will be documented in a consistent format and shared with Member Zones.			
Desired outcome/s aligned to Goal	Monitored and mitigated risks which have the potential to undermine the game's reputation, financial stability and status			



Prioritisation assessment matrix

Measure	Urgency	Potential Impact	Success	Resources	Stakeholder readiness	Integration	Total Points
Definition	<i>Is this a priority activity which needs to be implemented?</i>	<i>Is it likely that the implementation of this activity will have a significant impact on one or more specific challenges?</i>	<i>Do you have reason to believe that the activity will be a success?</i>	<i>Are resources (funds, staff, expertise) readily available to implement the activity?</i>	<i>Will this activity be supported by relevant stakeholders? Is there momentum to move this initiative forward?</i>	<i>Is there opportunity for collaboration and/or opportunity to build on existing initiatives?</i>	
Rate 1 to 3 (3 is the highest)	3	2	2	2	1	1	11